Deutsche Bank

Trust & Agency Services

Investor Reporting FAQ

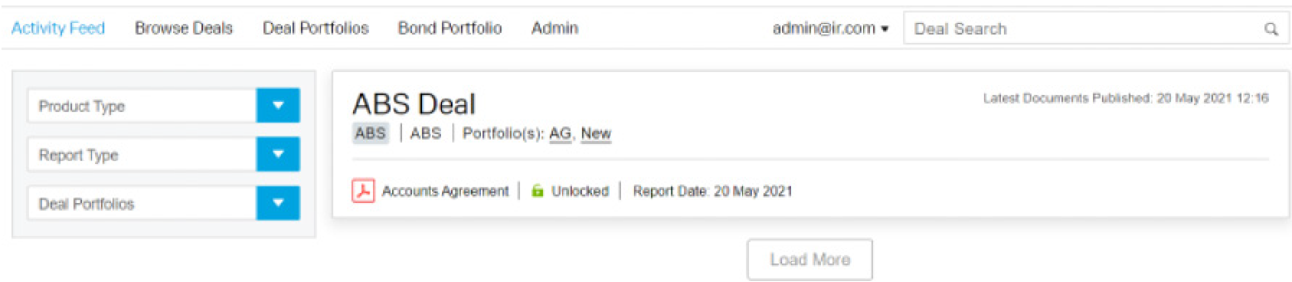
#PositiveImpact

Contents

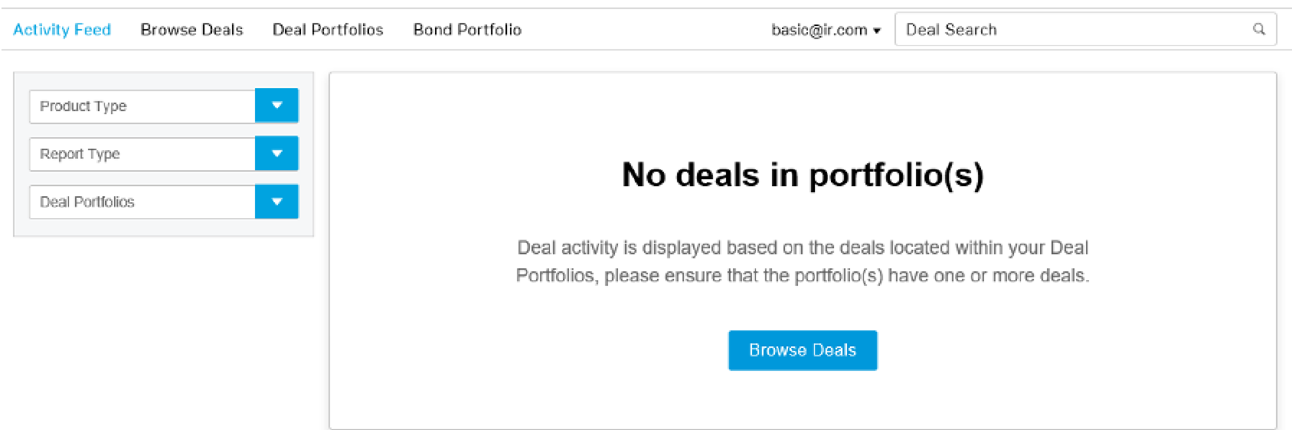
Navigation

What is the activity feed?

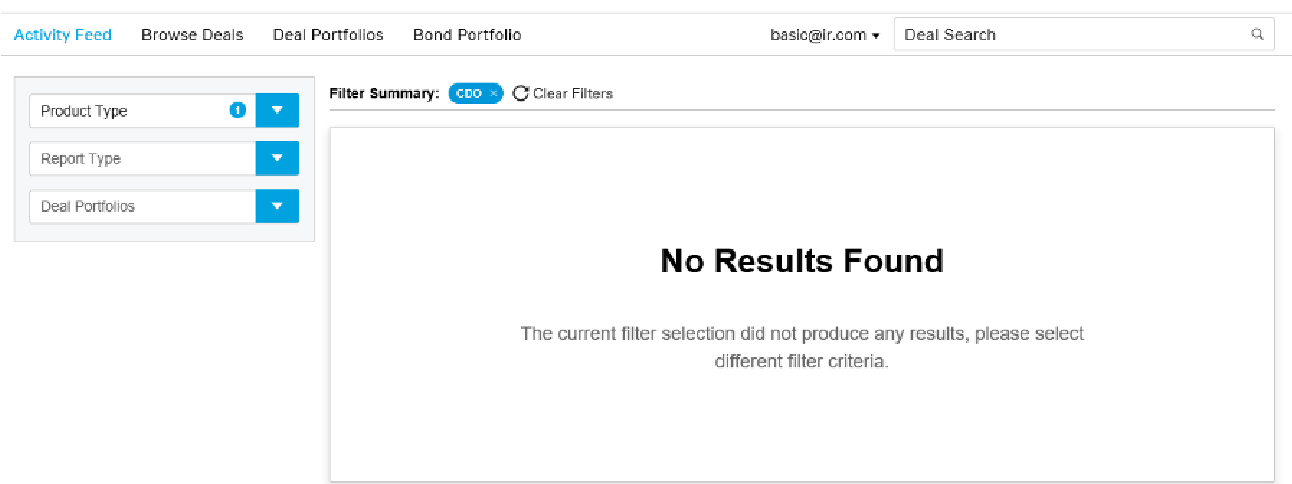
The Activity Feed displays the latest document activity for all deals across all Portfolios that have been created. The default sort order on the activity feed is by latest document published on a deal.



On first login the user will be prompted with the below screen if there are no deals associated with any oftheir portfolios.



The Activity Feed results can be refined by using the Product Type, Report Type and Deal Portfolio filters. Ifno results are found to match the filter criteria the following prompt will be displayed.



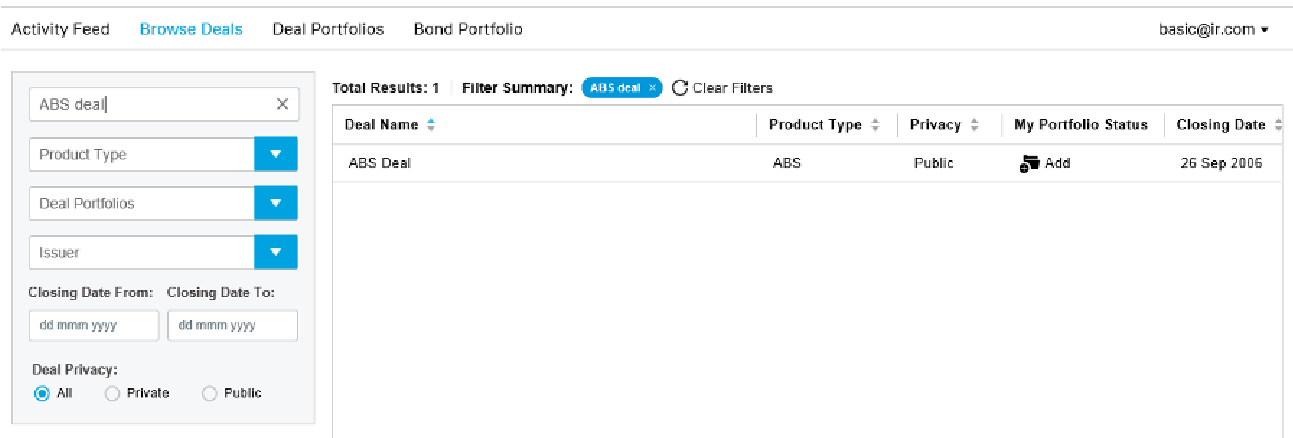
Navigation

How to search for a deal?

Searching for a deal can be done using one of two options:

— A global Deal Search box located on the Activity Feed and Portfolio tabs. A search can be done using deal name or the deal identifier. A user can also select the “Advanced Search” function to continue with amore detailed search.

— An Advanced Search from the Browse Deals tab, displaying all deals in the system. The deal list can berefined by using various filters. Once a deal is selected the user will be navigated to the deal page.

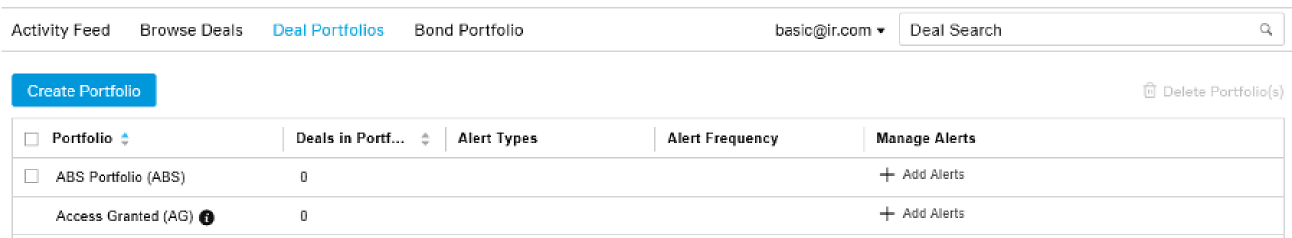


Deal Portfolios

What are deal portfolios?

Deal portfolios enable the user to group various deals together e.g a Portfolio can be created to group together all CDO deals relevant to the user. All private deals that the user has been granted access to will beautomatically displayed in an 'Access Granted (AG)' Portfolio.

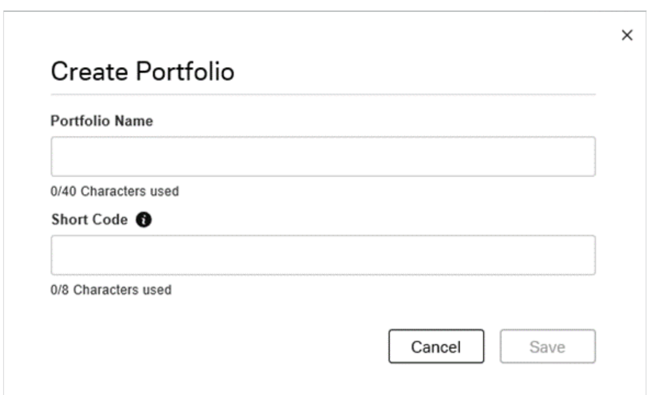
Alerts can be set on a Portfolio to allow notifications to be sent to the user when documents are publishedfor any deals in the portfolio.

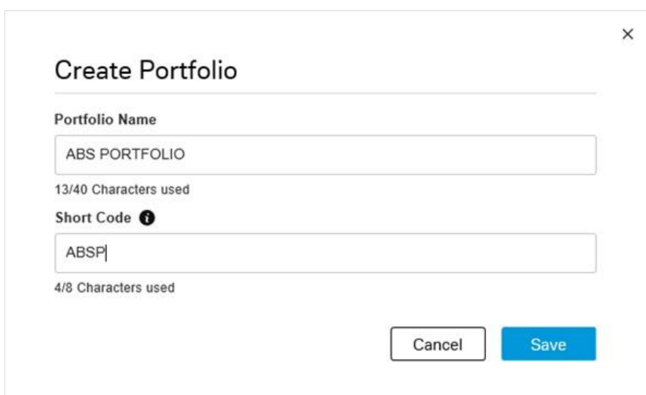


[Read more on adding deals to a portfolio](#)
[Read more about portfolio alerts.](#)

How to create a deal portfolio?

On the Portfolios tab, select 'Create Portfolio'. A dialogue window will be displayed prompting the user to enter a portfolio name and a short code. Once saved the portfolio will be displayed on the Deal Portfolio tab.Portfolio's will only be visible to the user that created the portfolio.





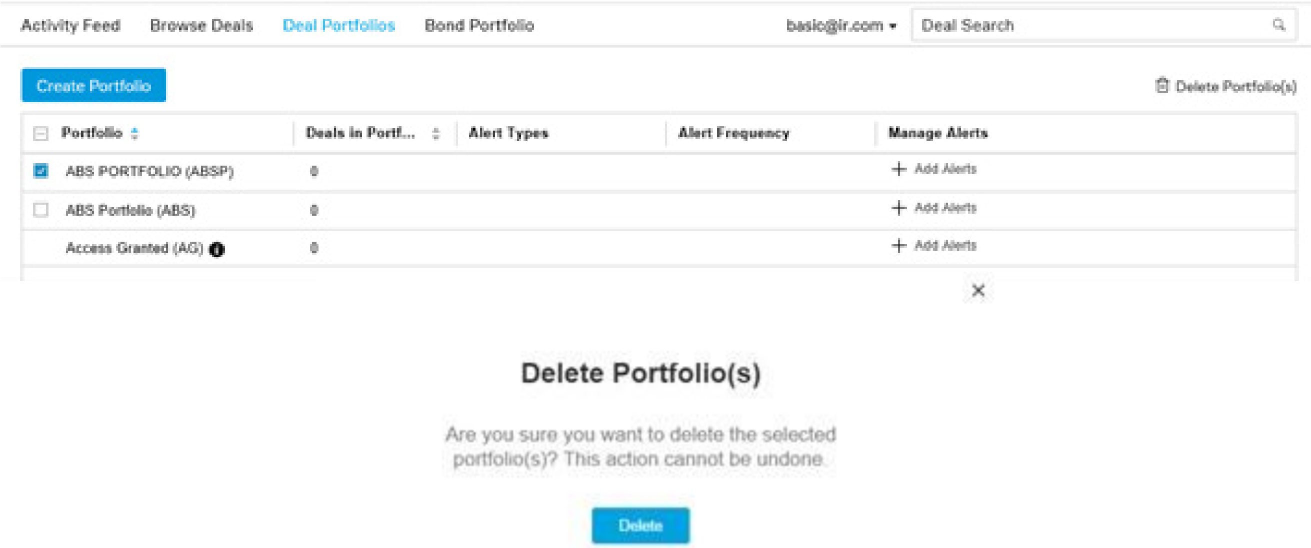
[Read more on adding deals to a portfolio.](#)

[Read more on removing deals from a portfolio.](#)

Deal Portfolios

How to delete a deal portfolio?

On the Deal Portfolios tab, select the Portfolio to be deleted by selecting the checkbox on the left of the Portfolio name. From here, select the ‘Delete Portfolio’ option at the bottom of the screen. The user will beprompted with a dialogue window to confirm the deletion of the portfolio.

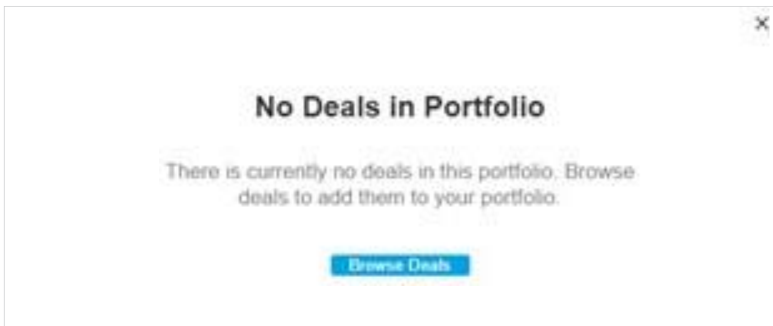


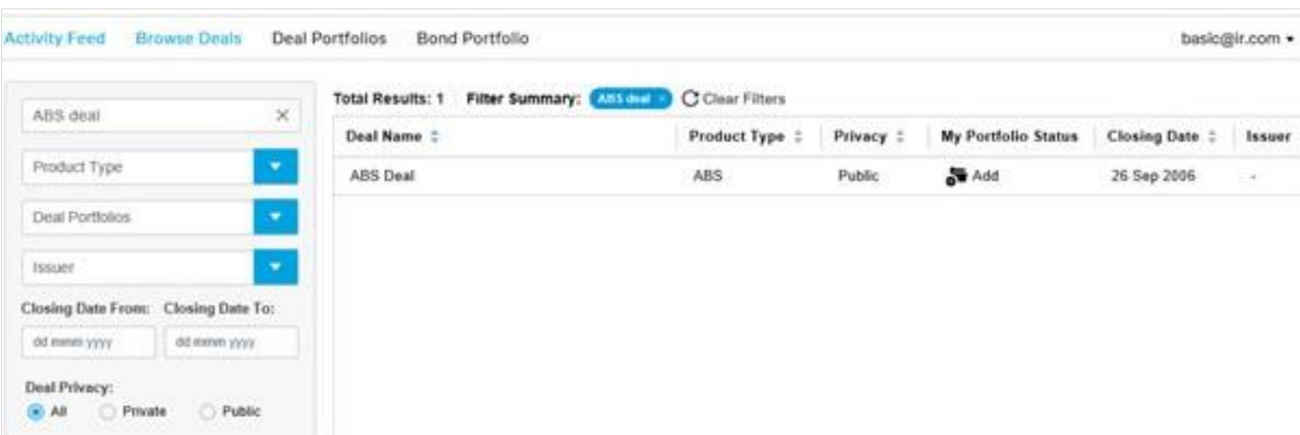
Deal Portfolios

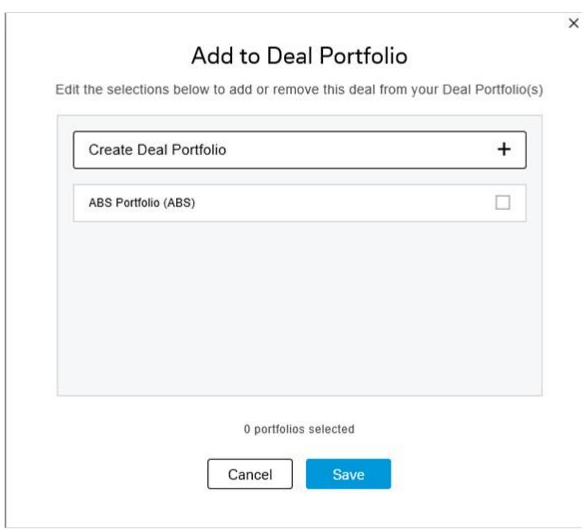
How to add deals to a deal portfolio?

Deals can be added to a portfolio using one of two options:

1. Selecting an empty portfolio and selecting browse deals. The user will be navigated to the Browse Dealstab, where deals can be added under the ‘My Portfolio Status’ column by selecting “Add”. Once a deal has been selected, the user will be prompted to choose the portfolio to which the deal must be added.

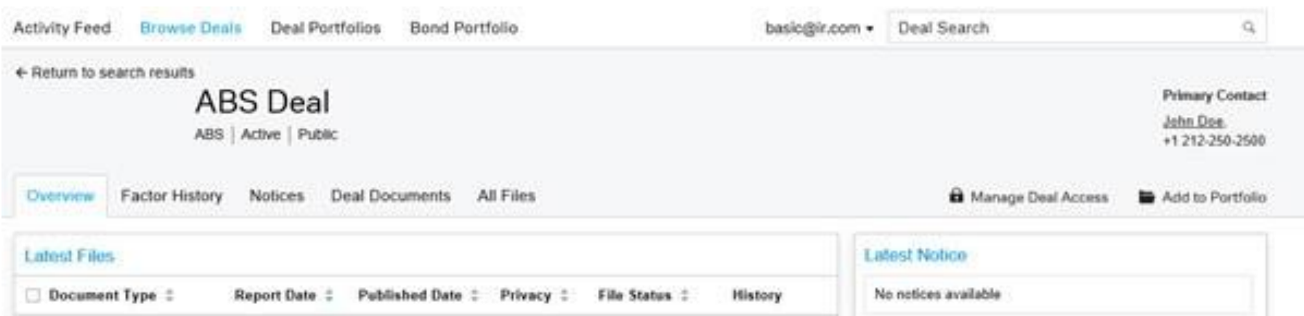






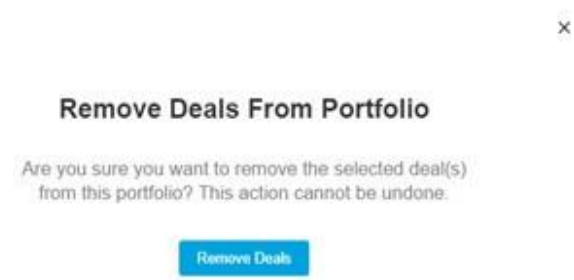
Deal Portfolios

2. A user can add a deal to a portfolio from the Deal Page by selecting “Add to Portfolio”. If a deal has already been added to a portfolio there will be a count indicated e.g. Add to Portfolio (2) means that thedeal has been assigned to two portfolios.



How to remove deals from a deal portfolio?

Deals can be removed from a portfolio by navigating to the Portfolio e.g RMBS Portfolio and selecting one or more deals to be removed using the checkboxes. To action the removal, select the ‘Remove Deals’ optionat the bottom of the screen. The user will be prompted to confirm this step.



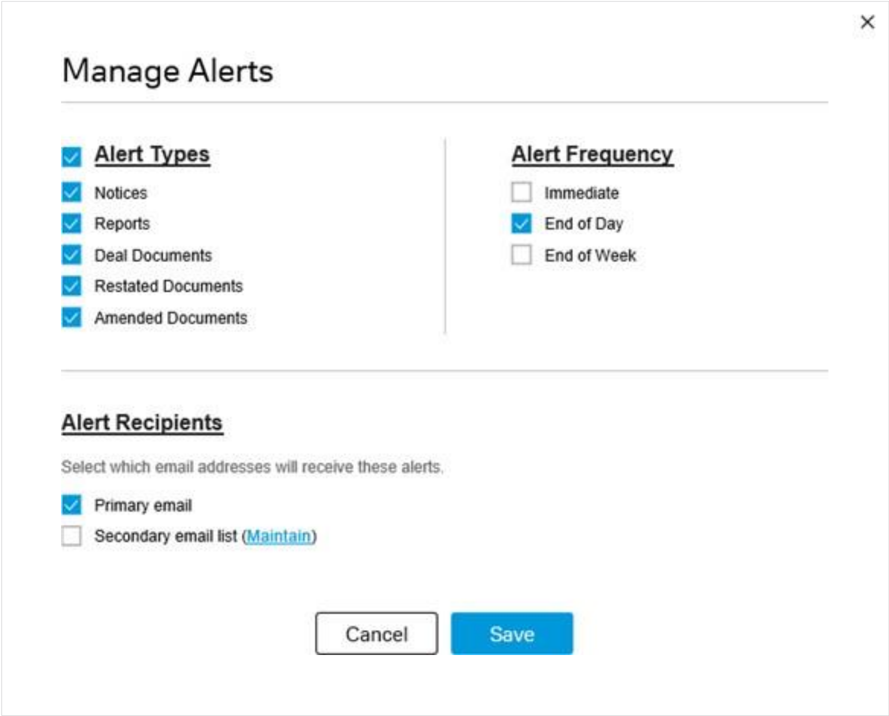
Deal Portfolios

How to set up alerts for a deal portfolio?

Email alerts can be set up against a Portfolio to notify a user when documents have been published for dealswithin the portfolio. To set alerts, a user can select “Manage Alerts” from the Portfolio tab and confirm the Alert Type and Alert Frequency.

Alerts Type selection enables the user to set alerts against different documents within a deal e.g. receivealerts for all document activity or only for notices and amended reports.

Alert Frequency enables the user to set alerts for the frequency at which these alerts will be delivered e.g.alerts can be immediate (as soon as a document is published), end of day or end of week.



Bond Portfolios

What are bond portfolios?

Bond portfolios enable the user to add a CUSIP/ISIN across multiple deals into a portfolio. Selecting the Deal Name on a bond portfolio will direct the user to the deal page. To view the historical factor informationthe class name or CUSIP/ISIN must be selected.

	Deal Name	Class	Cusip / ISIN	Payment Date	Interest Amount	Principal Distribution Amount	Ending Principal Balance	Interest Factor
	ABS Deal	A-B	FGHIJ	21 Jan 2021	1 520 000,00	250 000,00	2 450 000,00	20 150 000,0...
	ABS Deal	C-D	KLMNO	22 Jan 2021	1 520 000,00	250 000,00	2 450 000,00	20 150 000,0...
	ABS Deal	E-F	PQRST	23 Jan 2021	1 520 000,00	250 000,00	2 450 000,00	20 150 000,0...

How to add a CUSIP/ISIN to a bond portfolio?

On the Deal Page a user can select the bookmark icon located next to each class on the Factors table. Oncea class has been bookmarked a notification will be displayed on screen and the latest factor information willappear on the Bond Portfolio tab.

How to remove a CUSIP/ISIN from a bond portfolio?

Deselecting the bookmark icon located next to each class on the Factors table or on the Bond Portfolio tabwill remove the class from the portfolio. Once a class has been removed a notification will be displayed on screen,

How to export a bond portfolio?

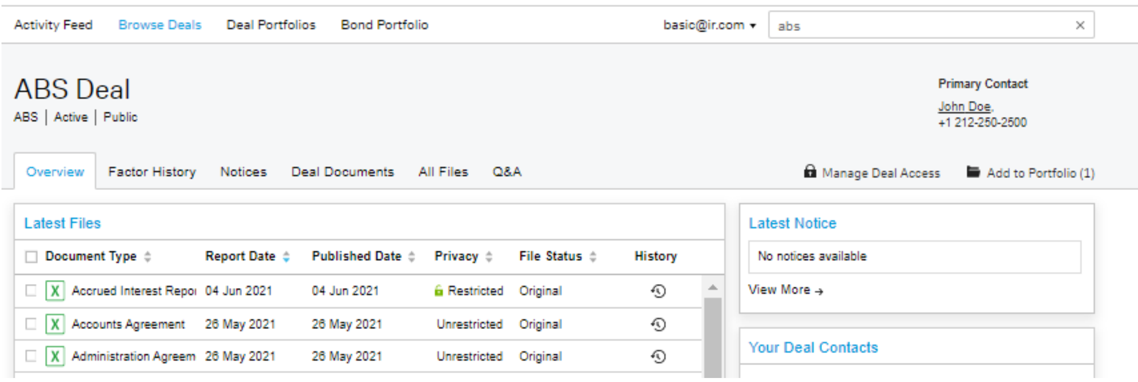
Bond Portfolio can be exported by selecting the export table option below the table. This will be downloadedin a xlsx format.

	Deal Name	Class	Cusip / ISIN	Payment Date	Interest Amount	Principal Distribution Amount	Ending Principal Balance	Interest Factor
	ABS Deal	A-B	FGHIJ	21 Jan 2021	1 520 000,00	250 000,00	2 450 000,00	20 150 000,0...
	ABS Deal	C-D	KLMNO	22 Jan 2021	1 520 000,00	250 000,00	2 450 000,00	20 150 000,0...
	ABS Deal	E-F	PQRST	23 Jan 2021	1 520 000,00	250 000,00	2 450 000,00	20 150 000,0...

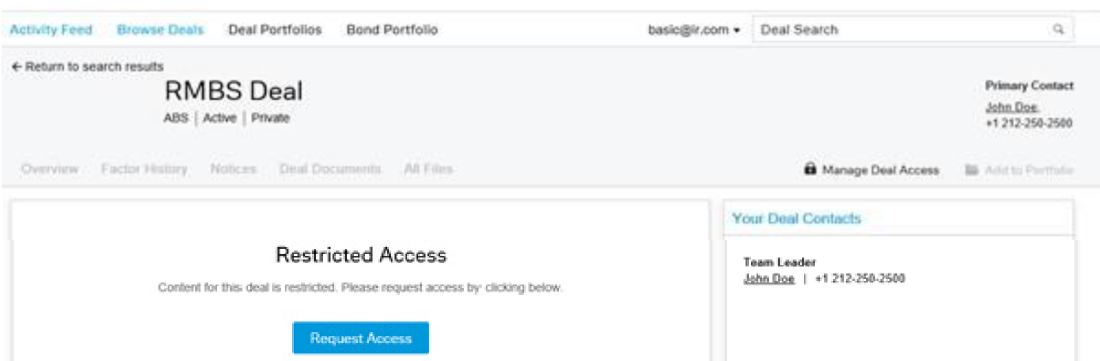
Deal Access

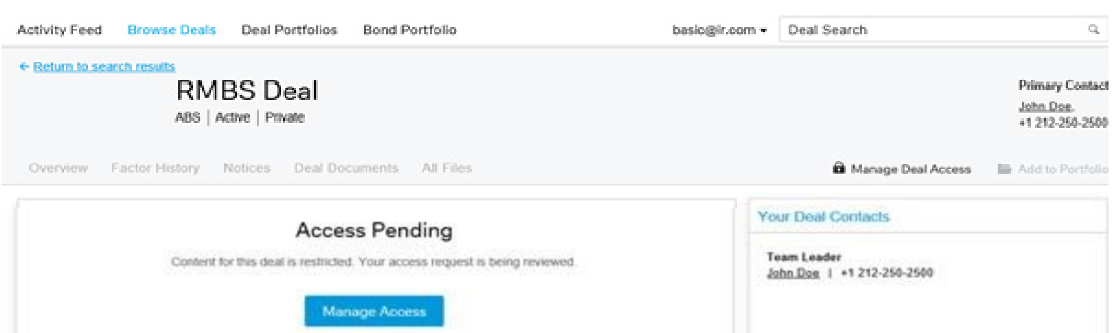
How to distinguish between public and private deals?

When a deal is Public, the user will be able to see all unrestricted files associated with that deal. However, restricted documents will be hidden and only be made visible to users who are permitted to view the private files. These files will be restricted but unlocked.



When a deal is Private, the deal will display “Restricted Access” when selected. viewed. Once access is requested the user will be prompted to identify themselves as a Transaction party to the deal. The deal page will display ‘Access Pending’ until access has been granted.



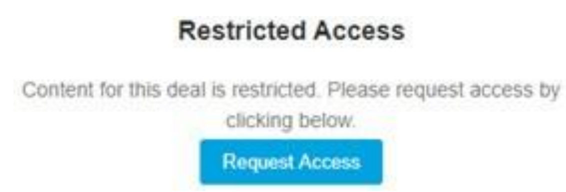


Deal Access

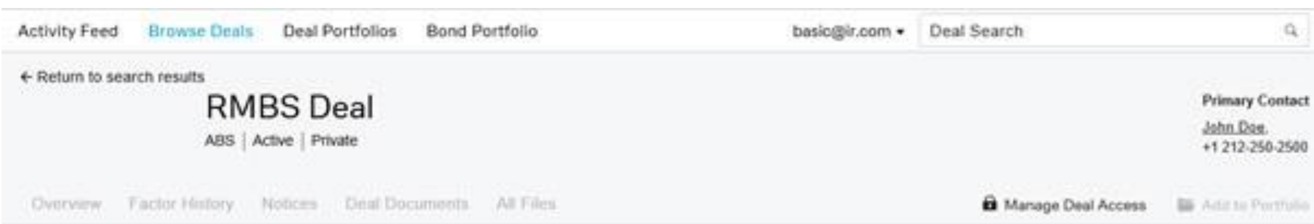
How to request access to a private deal?

Requesting access to a deal can be done using one of two options:

1. Select 'Request Access' on the deal page and continue to the transaction party dialogue window.

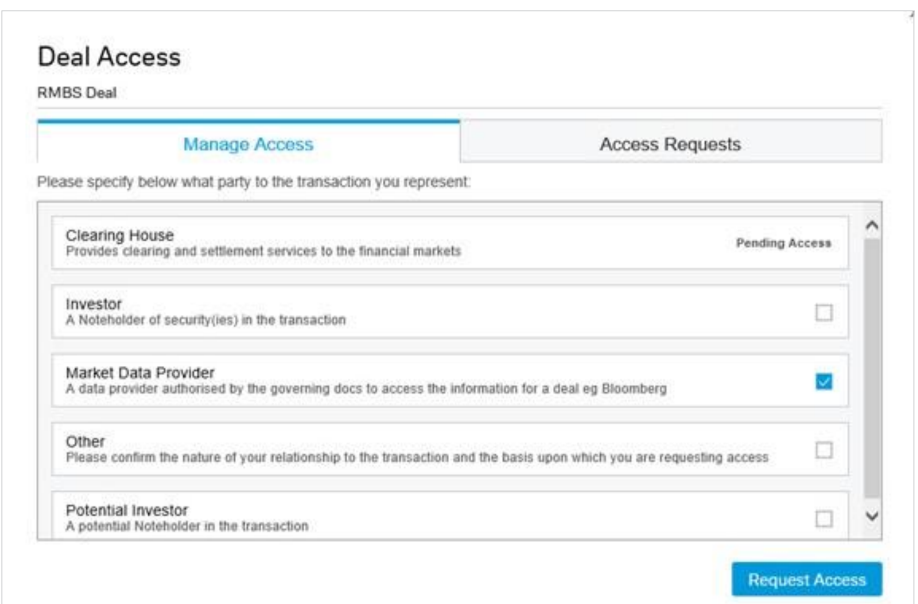


2. Select Manage Deal Access on the top of the deal page and continue to the transaction party dialoguewindow.



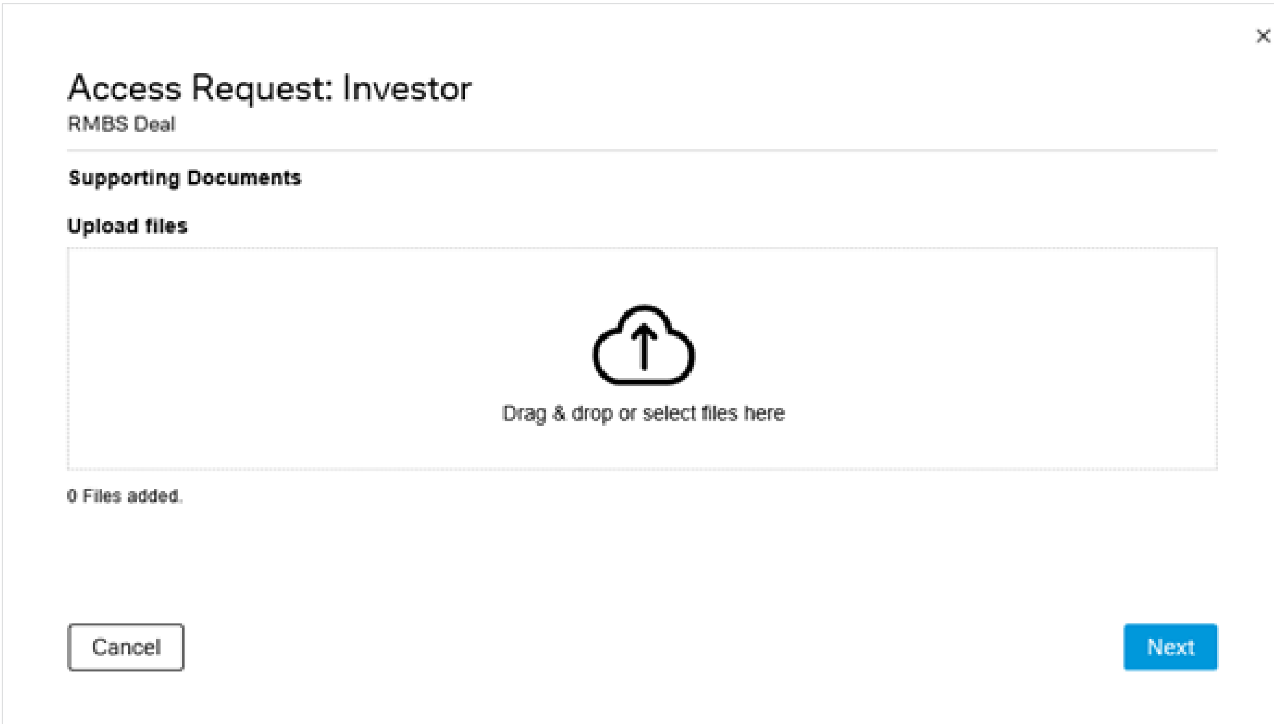
How to select a transaction party?

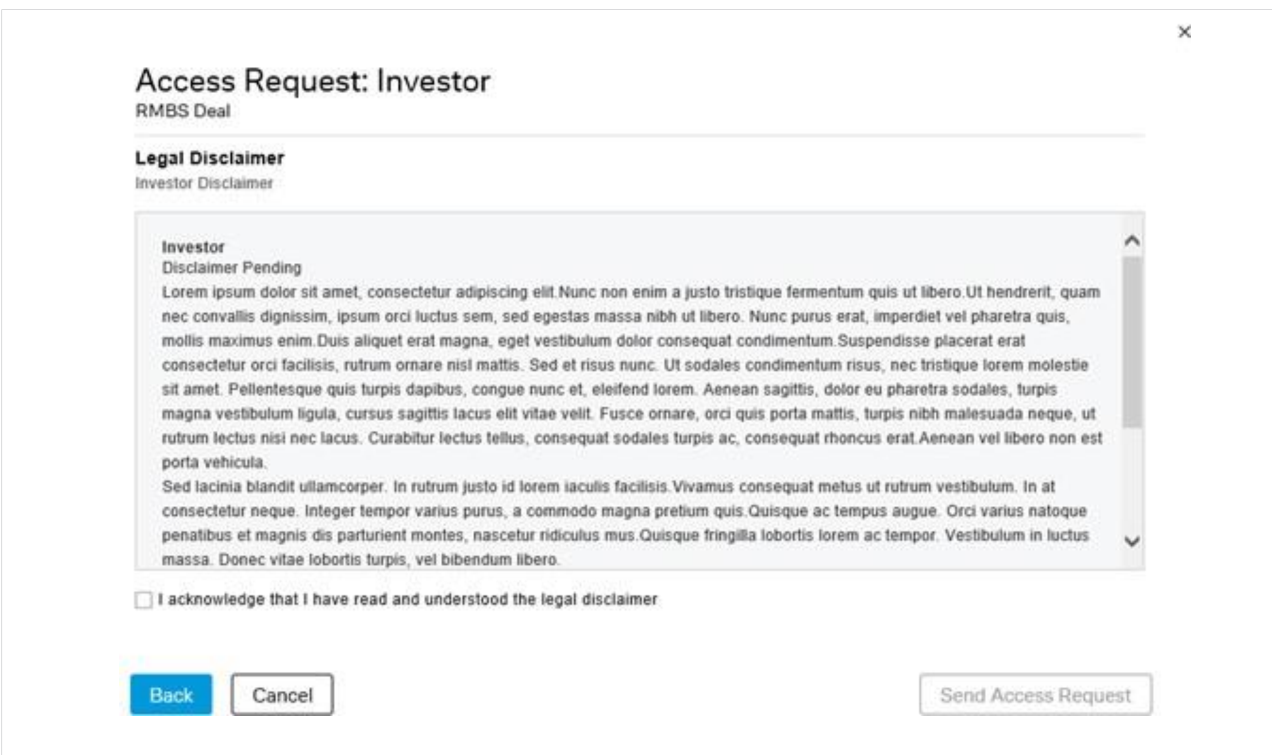
A user must identify themselves as a transaction party when requesting access to a private deal or restricteddocument e.g., they can be an Investor or a Potential Investor. Once access has been requested, the user willbe prompted with the transaction party dialogue window



After selecting a transaction party, the user will be prompted to either (1) upload documentation, or (2) declare their holdings depending on the access requirements for the transaction party. After completing the required steps and accepting the disclaimer the request can be sent. Once reviewed access will either be grantedor rejected, and a notificationwill be sent to the user.

Deal Access


Access Request: Investor
RMBS Deal
Supporting Documents
Upload files
Drag & drop or select files here
0 Files added.
Cancel
Next


Access Request: Investor
RMBS Deal
Legal Disclaimer
Investor Disclaimer
Investor
Disclaimer Pending
Lorem ipsum dolor sit amet, consectetur adipiscing elit.Nunc non enim a justo tristique fermentum quis ut libero.Ut hendrerit, quam nec convallis dignissim, ipsum orci luctus sem, sed egestas massa nibh ut libero. Nunc purus erat, imperdiet vel pharetra quis, mollis maximus enim.Duis aliquet erat magna, eget vestibulum dolor consequat condimentum.Suspendisse placerat erat consectetur orci facilisis, rutrum ornare nisl mattis. Sed et risus nunc. Ut sodales condimentum risus, nec tristique lorem molestie sit amet. Pellentesque quis turpis dapibus, congue nunc et, eleifend lorem. Aenean sagittis, dolor eu pharetra sodales, turpis magna vestibulum ligula, cursus sagittis lacus elit vitae velit. Fusce ornare, orci quis porta mattis, turpis nibh malesuada neque, ut rutrum lectus nisi nec lacus. Curabitur lectus tellus, consequat sodales turpis ac, consequat rhoncus erat.Aenean vel libero non est porta vehicula.
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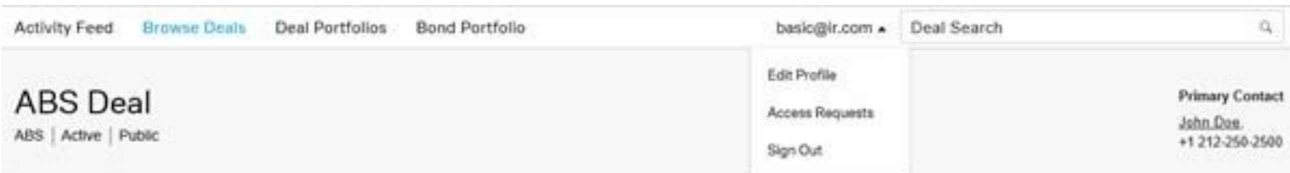
I acknowledge that I have read and understood the legal disclaimer
Back
Cancel
Send Access Request

Deal Access

How to see a history of deal access requests?

To view a list of all the deals to which a user has access or historical requests that were revoked/rejected, a user can navigate to the 'Access Request' option on the user profile menu. This will detail all active dealswith their Access Expiry date and all revoked/rejected deal access requests.

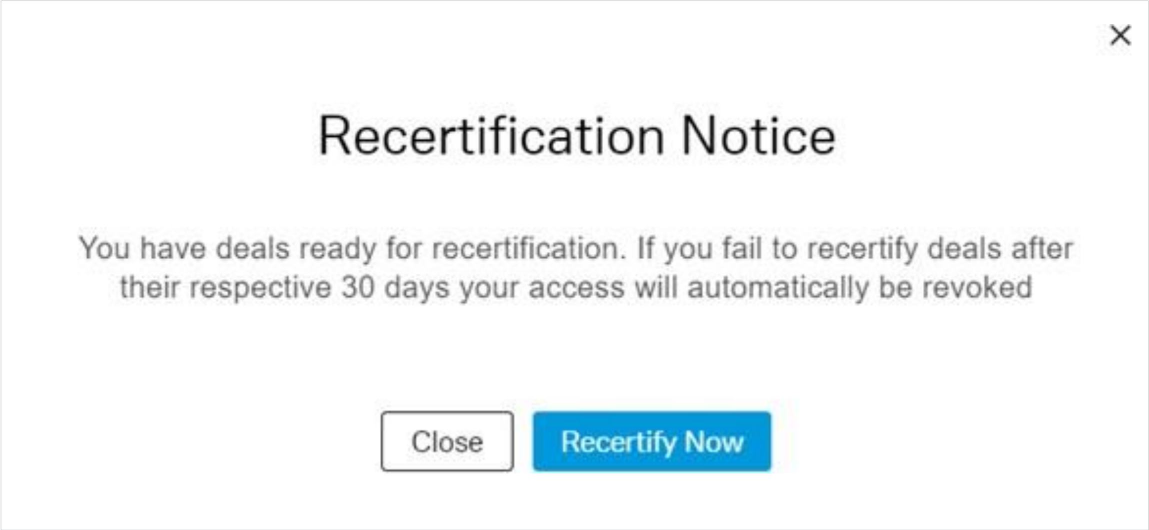


Deal Access

What is self-certification?

Self-certification allows the user to recertify as their transaction party when access to a deal is about toexpire, without having to go through the deal access request process.

If access to a deal is due to expire in a defined time period e.g one month, a user will be notified with a Recertification Notice dialogue window. To view all deal access expirations, the user must select 'RecertifyNow'. One or more deals can be selected to be recertified.



The Deal Page

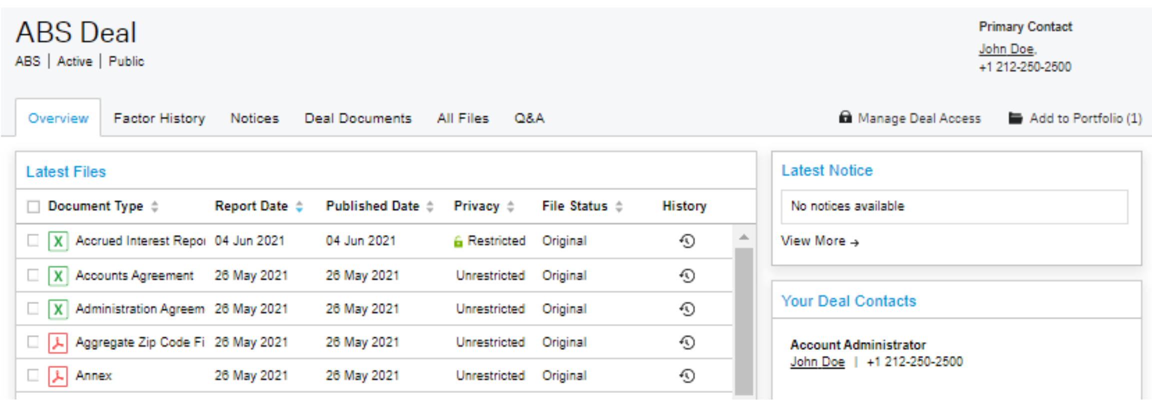
What information is displayed on the Deal Page?

The deal page consists of multiple tabs, each containing contact information, documents or factor information relating to the deal.

- Overview tab provides an overview of the latest document activity, factors data and deal contact information
- Factor History tab displays the latest and historical data
- Notices tab displays all historical notices for the deal as added in the Report Category 'Notices'
- Deal Documents displays all deal documents for the deal as added in the Report Category 'Deal Documents'
- All Files tab is a repository of all documents available for the deal
- Q&A tab enables the user to submit questions to various deal parties and view responses

Where to find deal contacts information?

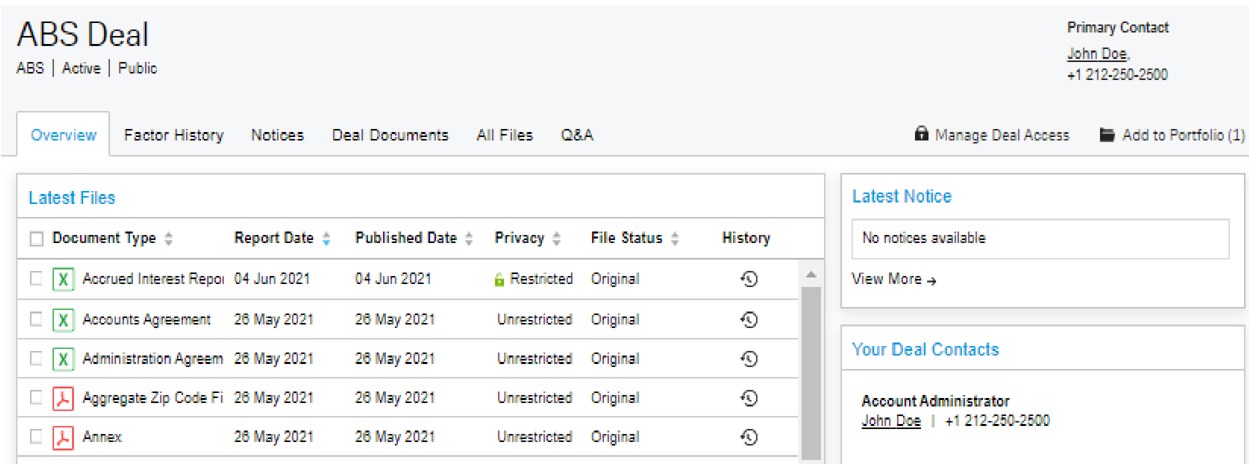
Deal contacts information can be found on the Deal Page.



The Deal Page

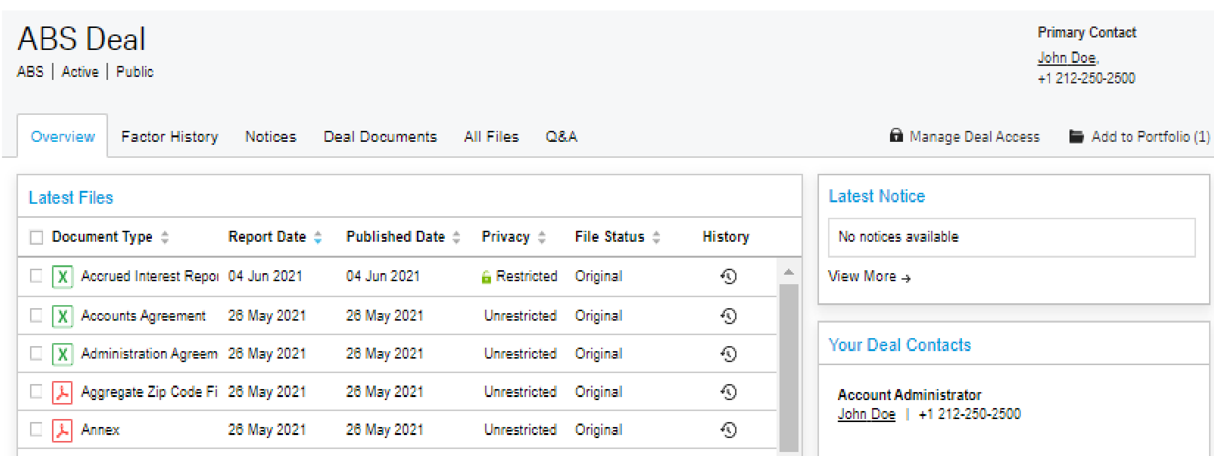
What does the Deal Overview tab consist of?

The Deal Overview tab will only display the most recent published files for each report type (Note: This excludes Deal Documents). The All Files tab will provide a view of all the files that have been published for the deal.



Where to find the Latest Notice published for a deal?

The latest notice document can be found on the Deal Page displayed below. When selecting the Notices tab, the user will be navigated to the Notices tab, containing all historical notices for the deal. One or more documents can be selected and downloaded from the Notices tab.

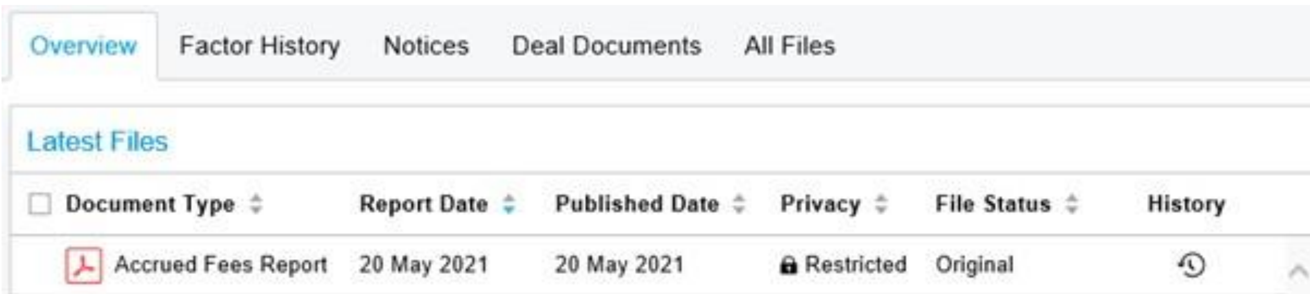


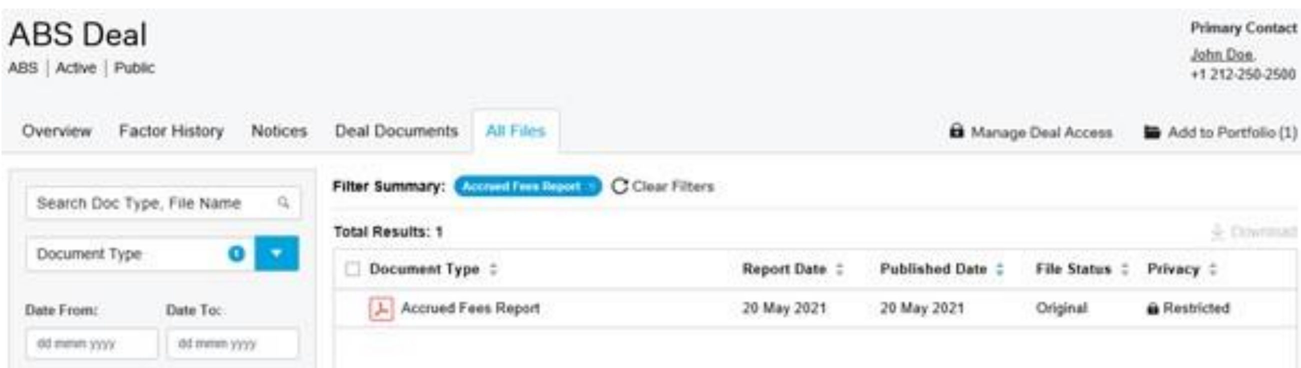
The Deal Page

How to view a documents history

To view a document's history, select the 'Overview' tab and select the icon in the History column.

On selection of the icon, the user will be navigated to the All Files tab, with the selected report type filtered.

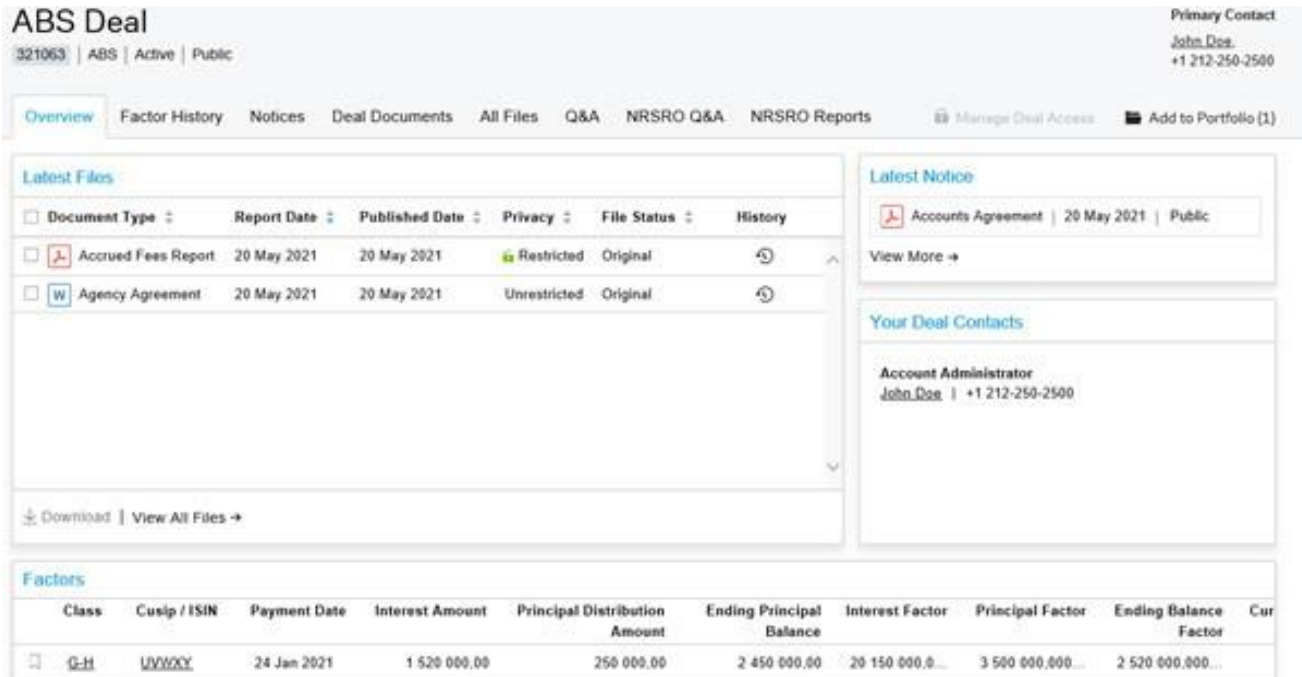




The Deal Page

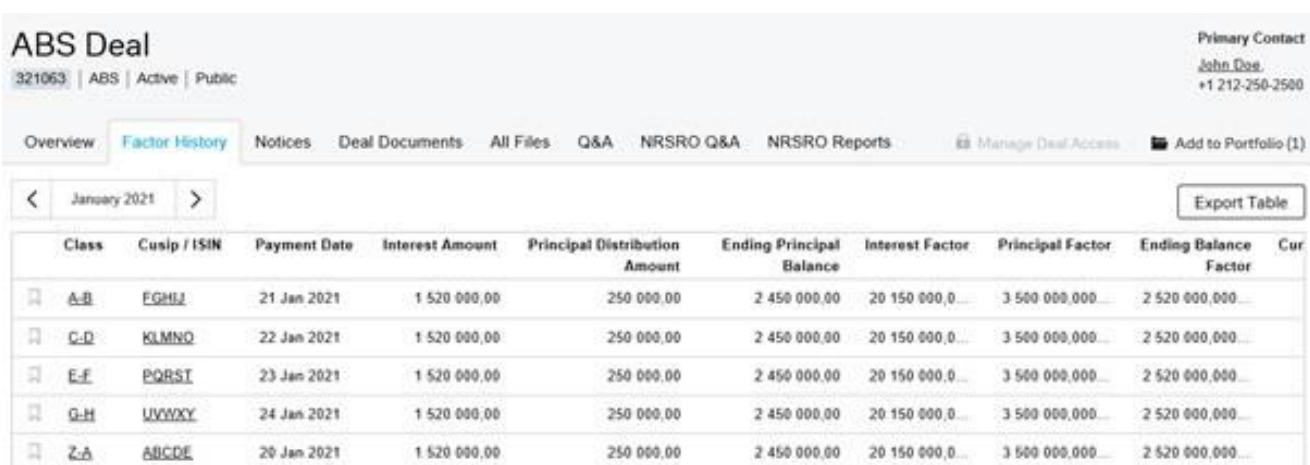
Where to find the latest factor data on a deal?

The latest factor data can be found on the deal page displayed below. When selecting 'View More' the userwill be navigated to the Factors tab, containing all historical factor data. Latest factor data can be exportedfrom the deal page by selecting 'Export Table'.



How to export historical factors on a deal?

Historical factors are displayed on the Factors tab. The user can find the historical date by using the dateselector.
Factor data can be exported from the deal page by selecting 'Export Table'.



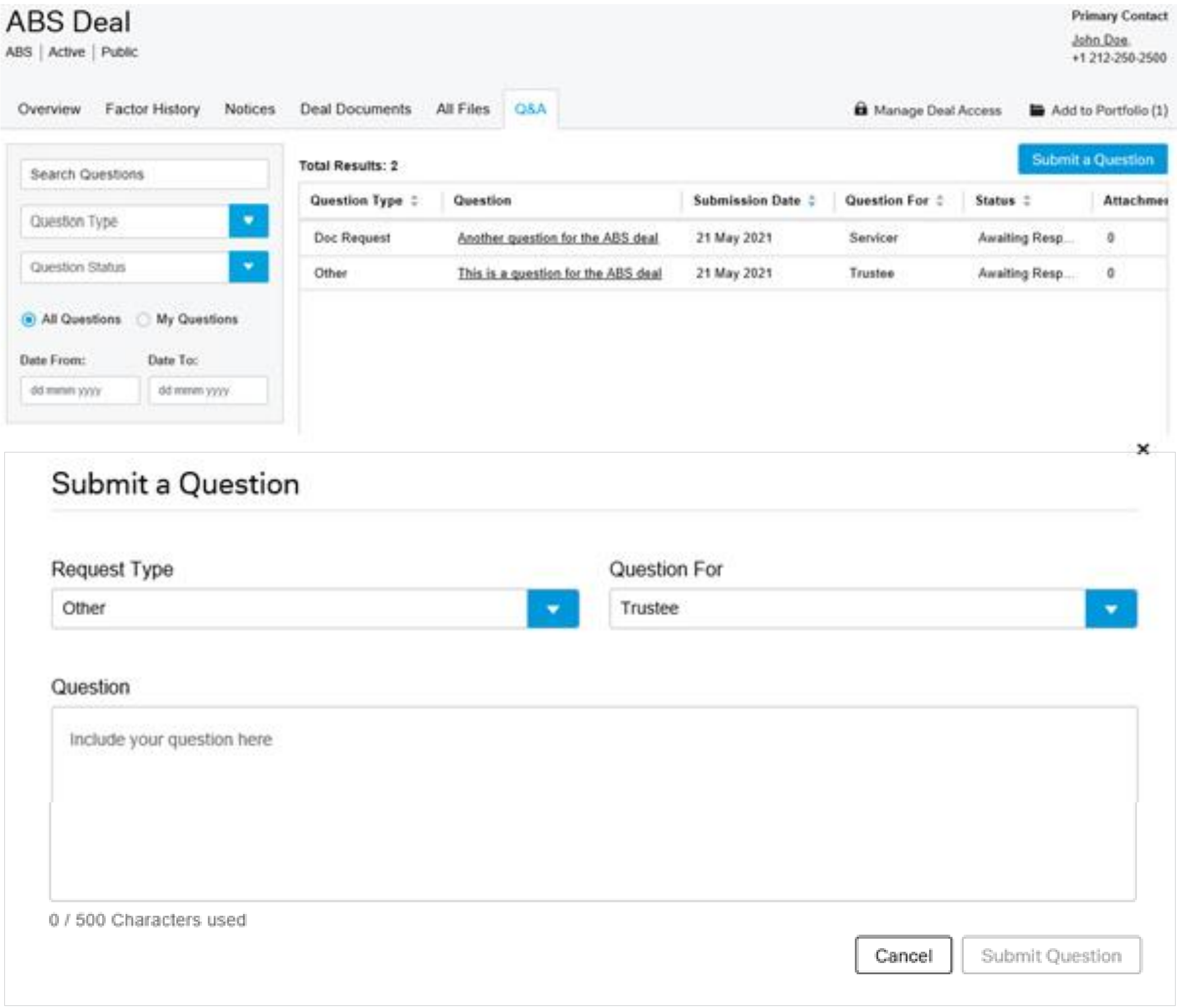
Questions and Responses

How to submit a question?

The Q&A tab on a Deal Page will not be displayed for every deal/user. It will only be available to users associated with the deal as the ‘Investor’ transaction party.

On selection of the ‘Submit a Question’ button, the user will be prompted with a dialogue window to complete for question submission. A question type must be selected as well as the intended recipient of thequestion. Once the user has completed the question, it can be submitted.

By selecting the “All Questions” radio button, the user can see all the completed, rejected and open questions still awaiting responses, as opposed to “My Questions” which pertain to questions that thespecific user submitted.

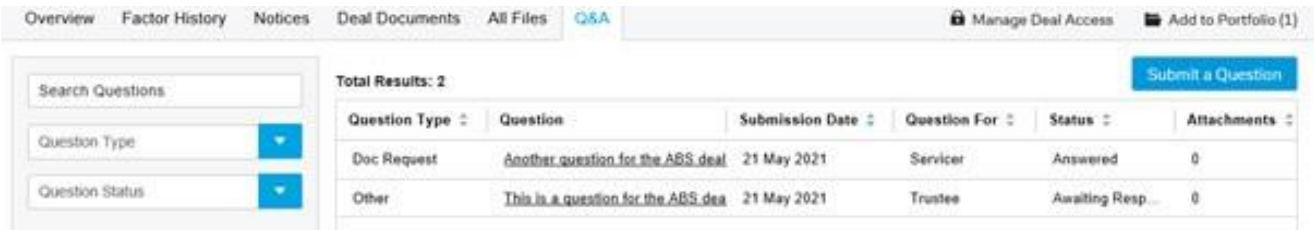


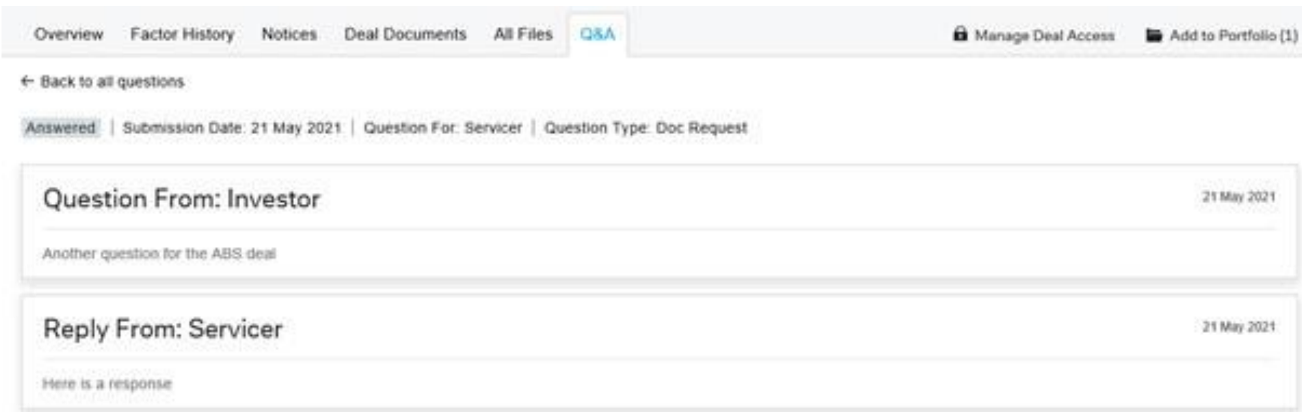
Questions and Responses

How to view a response on a question?

Once a question has received a response, the user who submitted the question will get an email notification.To filter or find a question, a user can select the Question Status filter or select the ‘My Questions’ radio button. Once a user has selected the question from the list, they will be navigated to the response page where the response will be displayed.

Once a question has been responded to, the user cannot reply to the response. A new question must besubmitted for additional questions or queries.

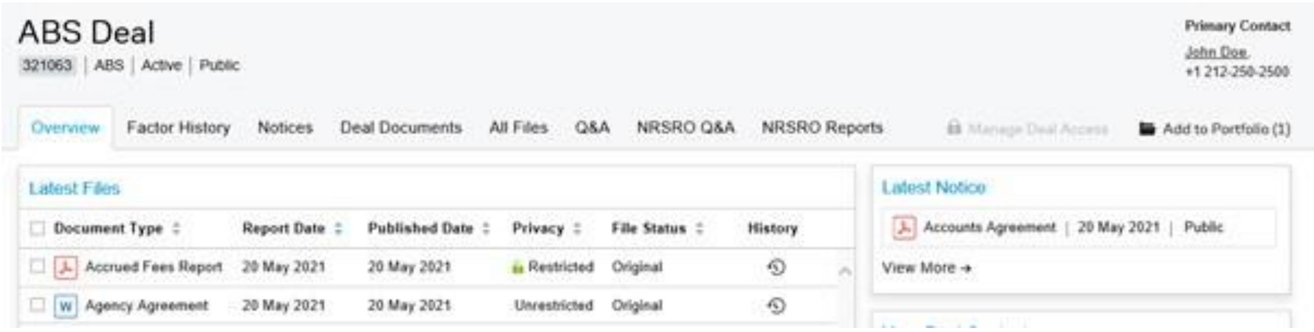




Questions and Responses

NRSRO users

Users representing a Nationally Recognized Statistical Rating Organization ("NRSRO") user will automatically be granted access to deals where Deutsche Bank has the role of 17g-5 Information Provider and will be able to view all documents and data related to these deals. Access to other private deals where Deutsche Bank is not the 17g-5 Info Provider must be requested as described in a previous section of this FAQ.



Two additional tabs are available to NRSRO users.

— A Q&A section to submit questions on a deal, this will follow the same question submission process asfor investors. See How to submit a question?

— A NRSRO Reports tab will contain all NRSRO specific documents.